Sound

- Use a clip-on lapel or external shotgun microphone close to presenter to get best sound quality.
- Manually set up sound levels -- do a sound check with presenter speaking at normal levels.
- Set volume control as high as possible without going into red zone.

◊ If volume goes into red zone, sound will be distorted, which cannot be fixed in editing.
◊ If sound is too quiet, volume can be adjusted in post-production editing.

- Use headphones to monitor recording.