The Center for Advancing Faculty Excellence (CAFE) and the Instructional Design & Development team at Missouri University of Science and Technology (Missouri S&T) would like to invite you to submit a presentation proposal for the Teaching and Learning Technology Conference, scheduled for March 14, 2019.

**THEME: Assessment**

Missouri S&T’s Teaching and Learning Technology conference is an excellent forum in which to share your ideas on this broad and complex topic!

Please submit all proposals by Friday, November 28, 2018 to edtech@mst.edu. Decisions regarding acceptance will be made by Friday, December 14, 2018, with notification following soon after. If you do not receive a notification by Christmas, 2018, then please feel free to contact us to see if you have been accepted or not.

**GENERAL INFORMATION**

The conference will take place in Butler-Carlton Hall on the Missouri S&T campus, consisting of concurrent sessions. Pick the session that best fits your topic of presentation. We are seeking proposals from faculty and teaching professionals who have utilized educational technology and would like to share those experiences with colleagues.

**SESSION TYPES:**

- **STANDARD SESSION** – A “standard session” is a 45-minute breakout session presentation. Please share your own studies, techniques, experiences, education, and practices on how you celebrate excellence in teaching.

- **“LEARNING STACK” SESSION** – A “Learning Stack” session is a shorter presentation (15-20 minutes) where you will present a brief overview of strategies, techniques, methods, innovations, or tools that have helped you encourage and motivate learning in your teaching environment (K – 12, community college, higher education, etc.). Audience Q & A will be encouraged, so please keep your presentations concise and to the point!
Multiple “Learning Stack” sessions will take place during the same time slot as a standard session.

- **POSTER SESSION** – As an alternative to submitting a proposal for a full presentation, you are welcome to submit an idea for a poster session. Poster sessions will be set up in the Atrium of Butler-Carlton Hall, around 4:30 p.m., and will be on display during our Vendor Reception at the end of the day on Thursday, March 15, 2018.

  PRINT: We can accommodate several different sized posters, but you’ll most likely want to stick with a standard size. These sizes are available at most print shops and places that accept large print jobs, such as Staples® or Office Depot®. An excellent size for posters is 36” wide by 24” tall. We will provide easels. Poster presenters are responsible for all printing, laminating, and foam board mounting costs.

- **HANDS-ON WORKSHOP** – If you have a demonstration that would not fit within our standard session, this is for you. These 1 hour 45-minute sessions are a great way to give a hands-on demonstration about your topic.
Teaching and Learning Technology Conference  
March 14, 2019

THEME: Assessment

Name __________________________________________________________
Organization ______________________________________________________
Address __________________________________________________________
Phone ___________________________ Alternate Phone ___________________________
Email Address ______________________________________________________

Presentation Time/Type: Please rank your TOP THREE choices for slots (1 – 3, with “1” being most preferred). We will use this information to help us schedule the presentations. Print/type your preferences in the blank provided. (Poster sessions will be displayed on Thursday, March 14, 2019 at the end of the day in the main Butler-Carlton Hall Atrium.)

Thursday, March 14:
___ 12:15 - 1:00 p.m. Breakout Session
___ 1:15 - 2:00 p.m. Breakout Session
___ 2:15 - 3:00 p.m. Breakout Session
___ 3:15 - 4:00 p.m. Breakout Session

Presentation Type (select ONE):
___ Standard Session (45 minutes)
___ Learning Stack Session (15 – 20 minutes)
___ Poster Session (during Vendor Reception)
___ Hands-on Workshop (1 hour 45 minutes)

Intended Audience (check all that apply):
___ Higher Education
___ K – 12 Education

Additional Presenters: ____________________________________________________________

Presentation Title: _____________________________________________________________

Presentation Tags/Keywords: _______________________________________________________

__________________________________________________________

__________________________________________________________
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Presentation Summary:
Write 2-3 sentences that clearly describe your session. The description will be included in the conference information.

Audio-Visual Needs
(All rooms in Butler-Carlton Hall are equipped with a computer, laptop connector, a projector, and internet access.)

Presenter Profile:
Please give us a brief description of your academic/research interests, along with any other personal/professional information you would like to share about yourself. This information will be posted on the TLT conference web site to give attendees some idea of who you are and what interests you about teaching and learning technologies.

Proposals are due by Friday, November 21, 2018.

Return Proposals to:  Nick Oswald
                       G8 Curtis Laws Wilson Library
                       Rolla, MO 65409
                       noswald@mst.edu or edtech@mst.edu